



RIVER VALLEY SCHOOL DISTRICT

660 West Daley Street ≈ Spring Green, Wisconsin 53588 ≈ Phone: 608-588-2551

742-Exhibit

Rental/Use of School Equipment Form

ORGANIZATION: _____

NAME OF REPRESENTATIVE: _____

ADDRESS: _____

TELEPHONE #: (HOME) _____ (WORK) _____

EQUIPMENT TO BE USED OR RENTED: _____

DATE(S) OF USAGE: _____

TIME: _____ (A.M. OR P.M.)

LOCATION: _____

PURPOSE OF USAGE OR RENTAL: _____

IMPORTANT NOTICE: The above named group or individual agrees to reimburse the school for any damage to equipment. The reimbursement shall be determined by the River Valley School Board.

Date Requested

Group Representative or Individual

Building Principal/Administrative Building Coordinator Approval

Copies of this form to be sent by Building Principal/Administrative Building Coordinator to:

1. Group Representative or Individual Requesting Use of School Equipment
2. District Administrator

EQUIPMENT DESCRIPTION: _____

MODEL #: _____

RIVER VALLEY SCHOOL DISTRICT I.D. #: _____

Approved: July 13, 2000

Reviewed: December 9, 2021